



# Indian Youth Climate Network

## Call for Application for National Coordinator

**“Climate change impacts everyone but the future belongs to young people”.**

### **About IYCN:**

The Indian Youth Climate Network (IYCN) was founded ahead of the UNFCCC COP in 2008 (Copenhagen), as a coalition of bridging young people/organisations with climate change negotiations. The network works on 3 main levels, firstly as a network for individuals, secondly as a coalition of member and support groups, and lastly, as an organisation running its own program and projects. All our efforts are focused towards generating awareness and empowering young Indians to take effective action against climate change.

### **What we're looking for**

We are looking for a highly enthusiastic, motivated and proactive group of 6 young leaders (18-27 years of age) with entrepreneurial spirit to join our National Coordination Team (NCT). This group of leaders will be responsible for planning, synchronising and executing national programmes focused towards addressing the impacts of climate change to youth through training and capacity building workshops, skill development sessions and promotion of green entrepreneurship.

### **What you'll do:**

Part-time (10 hours/week) volunteer who will help us with the following:

1. Share your ideas at meetings or individually with your teammates and come up with new creative initiatives/solutions to various climate change issues.
2. Draft communications documents, emails, minutes of meetings, project proposals, notices/announcements, newsletters, calendar, and social media posts.
3. Plan and manage end to end execution of program logistics to support project plans.
4. Participate in external and internal stakeholder meetings, arrange venues for meetings/events/conferences, collaborate with partner organisations.
5. Perform other relevant duties as required.

### **Qualifications:**

1. Ability to effectively interact with people of diverse socioeconomic, cultural, disability, and ethnic backgrounds.
2. Strong attention to detail in evaluating the completion of various phases of an activity/project.
3. Willingness to manage multiple tasks at once and adhere to guidelines, budgets, and deadlines.
4. Ability to communicate, expressing requirements and expectations to a wide range of individuals.
5. Strong web research skills and ability to present information in a clear and concise manner.



**How to Apply:**

Please send your resume and cover letter to: [contact@jycn.in](mailto:contact@jycn.in) with email subject: 'Application - Volunteer National Coordinator'.